

**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES  
(UNIVERSITY OF DELHI)  
Sector – 2, Phase – 1, Dwarka, New Delhi – 110075**

Dated: 24<sup>th</sup> February, 2014

M/s .....  
.....  
.....

Ref. No. : BCAS/2013-14/Quot./Purchase/Polymer Sci./  
Quotation: **Last Date for receiving 6<sup>th</sup> March, 2014**  
**Time: 4.30 PM**

Dear Sir,

Sealed quotations (**valid upto 31st March, 2014**) are invited for the purchase of the following items. Interested parties/suppliers/authorized dealers are requested to submit Quotations (Technical and financial bids separately sealed and further sealed in a single cover) as per the following. Technical Specifications of the below mentioned items. Polymer Science Laboratory equipments: (Specifications enclosed)

**Instructions to the suppliers:**

If you are interested to supply the same, send your Quotations along with other details in a sealed cover to the undersigned. Two kinds of bids must be submitted in the Quotation, **one technical bid** consisting of all technical details along with relevant terms and conditions, and **one financial bid** containing price for the item mentioned in the technical bid. Both the bids should be sealed by the supplier in separate envelopes duly super scribed as **“Quotation for Department of Polymer Science and our Ref. No. & the Last Date for receiving the quotation”** on top of the sealed cover and then both these sealed covers should be further enclosed in a Main cover which should also be sealed and super scribed in the same manner as above.

The supplier shall bear all the costs associated with the preparation and submission of its quotation including samples, literatures, etc.

The supplier should provide the following information / documents along with their Quotation (enclosed in the Technical Bid):

1. Quantity and other technical specifications.
2. Product Catalog of the item.
3. Manufacturer authorization certificate.
4. Details of support and service centers.
5. Warranty compliance statement from the manufacture. (The period of warranty of the item purchased would start only after successful installation and satisfactory functioning of the same)
6. Complete user list with name, address and telephone number for the past three years.
7. The Supplier should clearly mention valid TIN / TAN / PAN number, as per the Govt. Policy.
8. Applicable taxes and charges for the onsite installation of the item. (**ONLY in the Financial Bid**)

Incomplete Quotations or the ones submitted after due date would be summarily rejected. Any alteration/overwriting should also be avoided. The College reserves the right to cancel any or all Quotations without assigning any reason thereof. Moreover, College will not be responsible for any postal delay. The decision for the placement of order is at the sole discretion of the Principal of the College.

Yours Sincerely

PRINCIPAL