

BHASKARACHARYA COLLEGE OF APPLIED SCIENCES

(University of Delhi)

Sector – 2, Phase – 1, Dwarka, New Delhi – 110075, Phone- 011-25087597

Website: <http://www.bcas.du.ac.in>, Email: bhaskaracharya.college@gmail.com

M/S

List of vendors attached

Our Enquiry Ref No

Purchase/BCAS/Poly Sc./2013-

14/NR/7

Dated 13 / 02 / 20 14Last date for Submission 03 / 03 / 20 14

By the time 4:30 p.m.

Date and Time of Opening in the 04 / 03 / 20 14College premises at 01 : 00 a.m.
p.m.**Subject: Invitation of sealed 2 fold bids for the purchase of Laboratory Equipment by the Department of Polymer Science .**

Dear Vendor,

Sealed bids are invited for the purchase of Laboratory Equipment/ Furniture items/ IT related items/ Chemicals/ Glassware/ Plastic ware/ as per the details attached as Enclosure-I of the items.

S. No.	Name of Items	Quantity	Minimum Specifications
1.	Thermo Gravimetric Analyser (TGA)	One	Enclosure I

It is required that the following instructions should be carefully followed including detailed terms and conditions attached overleaf as Annexure 'A', while submitting your offer; otherwise your offer may not be considered.

- All the communication with the college should be addressed only to "The Principal, Bhaskaracharya College of Applied Sciences, Sector 2, Phase I, Dwarka, New Delhi- 110 075." (hereinafter called the Principal)
- Sealed Quotations will be two fold (a) one technical bid consisting of all technical details along with terms and conditions (b) another financial bid containing items wise price for the items mentioned in the technical bid. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
- The technical bid and the financial bid should be sealed by the bidder in separate covers (A and B respectively) duly super scribed and both these sealed covers are to be put in a bigger cover (C) which should also be sealed and super scribed. All the three envelopes should be super scribed with format of the label shown in Annexure 'B'.
- While quoting for different items simultaneously, it may please be noted that the firm must submit single technical bid of all items whereas financial bids of each item have to be quoted separately and the same should be sealed item-wise in separate envelopes.
- Financial bids of only those bidders will be opened and considered who qualify in their technical bid.
- The firm must be reputed and must be registered with Sales Tax/ Income Tax Authority. The bidder should clearly mention valid TIN/ TAN/ PAN number/ Service Tax No, as per the Govt. norms.
- The bidder should submit complete specifications with make and model, manufacturer's name and address, proprietary certificate, if applicable, technical compliance chart, technical literature or product catalogue, support and service centre details, warranty certificate, complete details of the customers for the last 3 years, self attested audited copy of balance sheet with trading, profit & loss account for the last three financial years and/or any other document in support of the quoted item only with the technical bid of their respective offer.
- Quotation should be directly from the original manufacturer or authorized sales agent. Sole agency certificate, if applicable, and its validity from Foreign principals (in case of foreign manufacturer) should be also enclosed with the technical bid only.
- Incomplete bids or the ones submitted after due date would be summarily rejected. Moreover, the College will not be responsible for any postal or delay because of whatsoever reason.
- Any alteration/cutting/overwriting/white fluid etc. should also be avoided in the offer submitted. If they exist, they should be duly signed. Failing this the bids are liable to be rejected.
- The quoted price (only in the Financial Bid) should be F.O.R. BCAS/ C.I.F. New Delhi (for imported items) and will be taken as inclusive of all taxes including VAT and installation, packing, forwarding, fright, AMC, Insurance, discount and other charges until and unless rates are mentioned specifically and clearly. Taxes as applicable, if quoted, will not be considered and no further communication/ clarification may be required by the college in this regard. The agency commission, if any for imported items, payable only in Indian rupees should be mentioned separately. Vendors may use the format in the Annexure B for their Financial bid.
- Excise duty, if applicable, will be paid by the College at the time of clearing the consignment from customs, as per Govt. of India rules.

Yours Sincerely,


Dr. Manoj Kr. Khanna

Principal

Bhaskaracharya College of Applied Sciences

(University of Delhi)

Sector-2, Phase-I, Dwarka, New Delhi-75 For Quotation (RFQ)/Limited Tender for Bhaskaracharya College of Applied Sciences, Dwarka

ANNEXURE 'A'

- I. The bids should be valid for a period of 180 days from the last date of its opening.
- II. If the total quoted price is more than ₹ One Lac only, a refundable Bid Security/ Earnest Money Deposit @2% of the cost of total quoted price of the items should be deposited in the form of a bank guarantee/ single demand draft from any nationalized bank in favour of "The Principal, Bhaskaracharya College of Applied Sciences" along with the bid enclosed in the outermost envelope (C). Name, address and telephone number of the bidder should be clearly written on the backside of the Demand Draft. GFR 2005 will be applicable in regard of bid security deposited.
- III. If the total quoted price is more than ₹ One Lac only, the selected vendor will have to submit a performance security for an amount 10% of the total value of the order in the form of a single demand draft/ Fixed Deposit Receipt/ bank guarantee from a nationalized bank in favour of "The Principal, Bhaskaracharya College of Applied Sciences" within 7 working days after receiving letter of acceptance. Name, address and telephone number of the bidder should be clearly written on the backside of the security document. GFR 2005 will be applicable in regard of performance security deposited.
- IV. The final offered rate (only in the financial bid) shall be quoted by the vendor, for every item, in words and also in figures and shall match with the amount figure. If rates in words do not tally with rates in figure then the rates which correspond to the amount shall be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figure or in words then the rate quoted by the vendor in words shall be taken as correct.
- V. The firm/company should have experience of supplying & installation for similar Equipments/Instruments to institutes of National repute.
- VI. The bidder shall bear all the costs associated with the preparation and submission of its quotation including samples, literatures etc, regardless of the conduct or outcome of the bidding process.
- VII. Only the sealed bids submitted personally/ post will be considered and the bids sent by Fax/Email will not be considered. Only the specific clarification, if any, sought by the college may be replied electronically.
- VIII. Authorised representative of the bidders is permitted to attend the bid opening schedule stated above. The representative should bring with them a letter of authority from the corresponding bidder, without which, they are not permitted to attend the bid opening.
- IX. The period of warranty of the item purchased would start only after successful installation and satisfactory functioning, training (if required) of the same.
- X. The Principal reserves the right to change the number of items to be procured as also their quantity.
- XI. The Principal reserves its rights to reject or accept wholly or partly the offer without assigning any reason(s). The Principal also reserves the right to cancel all Quotations without assigning any reason thereof.
- XII. The Principal also reserves its right to terminate the maintenance contract at any time without assigning any reason. The contractor will not be entitled to claim any compensation against such termination. However, while terminating the contract, if any payment is due to the contractor for maintenance services already performed in terms of the contract, the same would be paid to it as per the contract terms.
- XIII. The decision for the placement of Order is at the sole discretion of the Principal. Once an order is placed, it will be non-transferable/ sublet/ or outsource by the successful bidder to any other firm or vendor.
- XIV. Any dispute or disagreement will be interpreted and addressed under Indian Laws in the Hon'ble Courts of Delhi Jurisdiction only.
- XV. Each bidder shall submit only one bid either by himself or as a partner in a joint venture. A bidder who submits or participates in more than one bid will be disqualified.
- XVI. Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the bidders who resort to canvassing will be liable to rejection.
- XVII. The college may ask the vendors for sample reviewing and demonstration free of charge and no obligation basis and reserves the right to reject before opening of the financial bids.
- XVIII. The successful vendors will have to provide their complete bank details in the prescribed proforma, in case the college desires to make the payment through ECS/RTGS.
- XIX. In case of any deviation from the tender specification or any misconduct, the firm will be held responsible and may lose the Earnest Money Deposit with additional penalty imposed.
- XX. No advance payment will be made. TDS applicable for professional services will be deducted.
- XXI. In the event of non-execution of the order within the specified period, the Principal may impose a penalty of 0.5% per week and a maximum deduction of 10% of the total cost on the suppliers.
- XXII. Indian agents quoting directly or representing foreign principals (suppliers/manufacturer) should be registered with DGS & D for the items appearing in the restricted list of current EXIM policy of GOI.
- XXIII. For imported equipment/s, payment can be made against the letter of Credit/Sight draft. The firm opting for Letter of Credit (LC) opening should clearly mention the address of foreign bank in the financial bid.
- XXIV. Tender conditions, other than those stated above, sent along with your offer shall not be binding on the college.
- XXV. While sending bids, the firm/company/s shall ensure that the terms/conditions mentioned in this document against which the bids are being given are acceptable to them. The vendor submitting an offer in the response of this enquiry is assumed to accept our terms and conditions stated above.

ANNEXURE 'B'


- Vendors should use the below mentioned formatted label on their respective sealed envelopes to avoid any confusion.

Envelope C: Quotation for the <items description>		
Department of <>	Your Reference No:<> /Reply to Quotation on your website	Dated: <>
Envelope A/ B	The Principal Bhaskaracharya College of Applied Sciences University of Delhi Sector-2, Phase I, Dwarka New Delhi- 110075	Last Date and Time of Receiving the Quotation: <>
A:<Technical Bid> OR B:<Financial Bid>		
From: <Vendor Details>		
Kind Attn: <Designation of the Procuring officer Concerned>		

- The vendors may use the following format for submitting the financial bid

Financial Bid for the <Item>															
Vendor Details															
Single Item Details (as per the item mentioned in the RFQ)	Unit Price ₹	Quantity Required	Discount offered ₹	AMC Charges, if any ₹	Installation/ Training Charges ₹	Insurance charges, if any ₹	Freight charges, if any ₹	Service Charges	TIN No	Service Tax No	Warranty period in Years	VAT	Any Other ₹	Remarks	Total ₹
Kindly mention Not Applicable (NA) instead of deleting any entry, wherever required. Taxes as Applicable should be avoided instead clear rate should be mentioned. Final offered rate of each item should be also quoted in words.															





 Dr. Manoj Kr. Khanna
 Acting Principal
 Bhaskaracharya College of Applied Sciences
 (University of Delhi)
 Sector-2, Phase-I, Dwarka, New Delhi-75

Enclosure-I

Features	Technical Specifications	
TGA compatibility	with multiple furnace types, including but not limited to the following: <ul style="list-style-type: none"> • Standard, low mass ceramic furnace • Quartz-lined evolved-gas analysis furnace 	
Power Supply Compatibility	220V/ 50Hz, single Phase 440V/ 50Hz, Three Phase	
Temperature Range	ambient to 1000 °C or better	Specify heating times
Isothermal Temperature Accuracy	±1°C	
Isothermal Temperature Precision	±0.2°C or better	
Heating Rate Range	Min 0.01 °C/min to max. better than 90°C/min in 0.01°C/min increments (for standard furnace) Quote heating rates for EGA furnace	
Furnace Cooling	Forced Air 1000°C to 100°C in < 15 min	Faster cooling would be preferred
Weighing Capacity	1 gram	
Sensitivity	0.1 µg or better	
Weighing Precision	± 0.01% or better	
Possibility of online Interfacing	With Mass Spectrometer or FTIR;	Quote connectors as options (if not standard)
mass flow controllers	dual digital; Flow rate must be programmable within operating software and allow automated gas-switching during an experiment	
Balance cooling:	Integrated preferred	
Purging	Furnace design to purge gas flow to minimize buoyancy effects	
Calibration	Automatic	Specify method
Modes of operation	Fully Programmable: Isothermal constant heating rate, or step type isothermal	
Spares:	Quote quantities of spares to be provided with equipment and cost of	

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	additional quantity	
Software	Full operation and control of instrument with computer; online display and complete analysis of the data	
Desktop of branded company	RAM: 4GB or higher ,HD:500GB or Higher CPU:I 4 , windows OS	
Warranty/Guarantee	Cost of comprehensive 5 years must be quoted separately; but is must.	Also quote yearly cost for beyond 5 years.
Service Support and application support	The company must have service and application engineers trained and available full time in India; preferably near Delhi	Define response time and service network
Quality and performance	The decision for technical shortlisting would depend both on specification given above and quality/performance feedback from the current users and information provided by the vendor(s)	
Accessories and options	All accessories available for the ,model must be specified and mentioned with the quote	



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