BHASKARACHARYA COLLEGE OF APPLIED SCIENCES (UNIVERSITY OF DELHI) SECTOR-2, PHASE-I, DWARKA, NEW DELHI-110075

Minutes of the first Meeting of the Internal Quality Assurance Cell of the College.

The first meeting of the Internal Quality Assurance Cell (IQAC) was held on 4th November, 2016 at 2.30 p.m. in the Conference Room of the college and the following members were present:

- 1. Dr. Balaram Pani, Chairperson
- 2. Dr. N.S. Abbas Ali, Member
- 3. Dr. Anand Bharadvaja, Member
- 4. Dr. Lalit Kapur, Member
- 5. Dr. Shilpa Madan, External Member
- 6. Mr. Santhanam Iyengar, Member
- 7. Dr. Shalini Sehgal, Member Secretary

At the outset Dr. Balaram Pani, Chairperson of the IQAC welcomed all the new members. All members were introduced with Dr. Shilpa Madan, External Member.

Reporting Items 1/1:

Item No. 1/1/A: Then the member Secretary gave a brief report about the college and its activities. All the members were provided XII Plan Guidelines for the Establishment and Monitoring of Internal Quality Assurance Cells (IQACs) in Colleges (2012-2017), downloaded from the UGC website.

Item No. 1/1/B: Member Secretary, gave a PPT presentation on the functioning, requirements, goals, composition, benefits and follow up for the IQAC in the College. The IQAC was also informed about the eligibility for financial assistance for establishing IQAC in the College. Member Secretary also informed about the creation of web-page of IQAC on the College Website with a separate tab named "IQAC".

Item No. 1/1/C: Member Secretary informed that our College has received Rs.1,50,000/- as a seed grant for setting up the IQAC in the College.

Mari Hard

Principal

Bhaskaracharya College of Applied Sciences

Items for Consideration 2/1

Item No. 2/1/A: Feedback Forms

The need for feedback mechanism from students, parents, alumni, teaching faculty, non-teaching staff etc. was discussed by IQAC. It was decided that a dummy Feedback form of Parents will be prepared in both English and Hindi and will be presented before the IQAC in the next meeting The prototype of student feedback form will be taken up next.

Item No. 2/1/B: Financial Assistance Received from UGC

As the Member Secretary informed that our College had received Rs.1,50,000/- as a seed grant for setting up the IQAC in the College. It was discussed to spend the money as per the guidelines issued by the UGC. One Printer will be purchased from the grant so received and one software will be explored that can help us in tabulating and compiling the data, which is required for this Cell. Dr. Shalini Sehgal, Member Secretary will receive an honorarium of Rs.1,000/- per month.

The meeting ended with a vote of thanks to the Chair.

The minutes were approved then and there.

Chairperson

IQAC

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Bhaskaracnarya College of Applied Sciences
(University of Delhi)

Sector-2, Phase-I, Dwarka, New Delhi-75

Member Secretary

IQAC