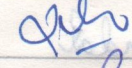
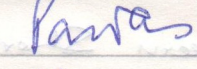
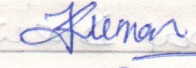
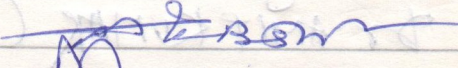
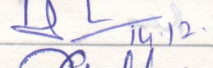
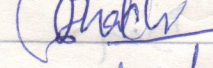
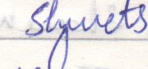
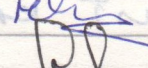
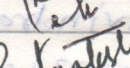
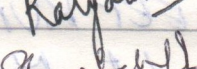
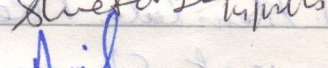
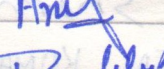
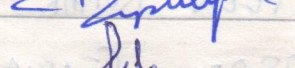
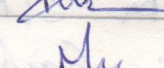
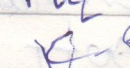
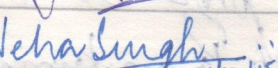

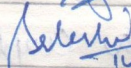
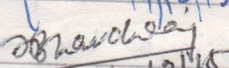
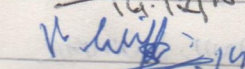
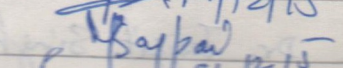




STAFF COUNCIL (14.12.15)

26

A meeting of the Staff Council was held at 11.00 am in the conference room along with the Chairman and Secretary Staff Council. The following members attended the same.

- | | |
|-----------------------|---|
| Dr. Ronjeet S. Thakur |  |
| Pawas Goswami |  |
| DR. JITENDER KUMAR |  |
| Dr. A.K. Bal |  |
| Dr. Aneesh Mittal |  |
| Shakti Shroong |  |
| Shweta Dua |  |
| Manoj Kumar |  |
| Neha Bansal |  |
| Ratyalakshi |  |
| Dr. Shwetambari |  |
| Dr. Anil Basak |  |
| Dr. Deepak Gupta |  |
| Dr. Parman Kumar Das |  |
| Dr. Manjot Singh |  |
| Dr. Kapil Roy (son) |  |
| Dr. Neha Singh |  |
| Ms. Anshika Singh |  |
| Dr. Ekshita Khurana |  |
| Dr. Sujali Bhardwaj |  |
| Dr. Vandita Gupta |  |
| Dr. M. Sanyal |  |
| Dr. Rizwana |  |

- | | | |
|-----|------------------------------|----------------|
| 24. | Dr. Sangeeta Srivastava | Sangeeta |
| 25. | Dr Anand Bharadwaj | Anand |
| 26. | Dr. Amit Kumar | Amit |
| 27. | Dr. Indebir Kaur | Indebir |
| 28. | Dr. M. S. Abbas | M. S. Abbas |
| 29. | Shivani G. Varmam | Shivani Varmam |
| 30. | Uma Chandhey | Uma Chandhey |
| 31. | Uma Sharma | Uma Sharma |
| 32. | Sania D. Lamban | Sania |
| 33. | Dr. Rajni Jindal | Rajni Jindal |
| 34. | Dr. Neeru Sharma | Neeru |
| 35. | Dr. Tejpal Dheera | Tejpal Dheera |
| 36. | Dr. AMIT KUMAR (Electronics) | Amit |
| 37. | Dr. Kuan Rao | Kuan |
| 38. | Shanya Dey | Shanya |
| 39. | Dr. Dipti Sharma | Dipti |
| 40. | DR. LALIT KAPUR | Lalit |
| 41. | Mr. Kavindra Kumar | Kavindra |
| 42. | SANDEEP KUMAR | Sandeep Kumar |
| 43. | Dr. Prem Lata Meena | Prem Lata |
| 44. | Jayant Sharma | Jayant |
| 45. | PARVEEN KUMAR | Parveen |
| 46. | HARJOT SINGH | Harjot |
| 47. | Arun kr. Gaurin | Arun |
| 48. | ANIL DOTT | Anil |
| 49. | Mr. Ranam Kumar | Ranam |
| 50. | NIKAS PRAJI | Nikas |
| 51. | shweta Cuyte | Shweta |
| 52. | Dr. Vijaya Kumar | Vijaya |
| 53. | DR. ANIL KUMAR | Anil |
| 54. | Dr. Jagjit Singh | Jagjit |
| 55. | Dr. Geeta Rani | Geeta |
| 56. | Dr. Susmita Day Sathu | Susmita |
| 57. | Dr. Siddhant Singh | Siddhant |

Sangeeta
Anand
14-12-2015

Amit
14/12/2015

Indebir

M. S. Abbas

Shivani Varmam

Uma Chandhey

Uma Sharma

Sania

Rajni Jindal
14/12/15

Neeru
14/12/15

Tejpal Dheera
14-12-2015

Amit
14/12/2015

Kuan
14/12/15

Shanya

Dipti

Lalit

Kavindra
14/12/2015

Prem Lata

Jayant

Parveen
14/12/2015

Harjot

Arun

Anil

Ranam

Nikas

Shweta

Vijaya
14/12/15

Anil

Jagjit
14/12/15

Geeta
14/12/15

Susmita

Siddhant

Minutes of the Staff Council held on 14th December, 2015

A meeting of the Staff Council was held on 14th December, 2015 at 11.00am in the conference room. The list of members attended the meeting along with the Chairman and Secretary Staff Council is attached herewith. The minutes of the meeting are as follows:


1. Initial remarks by the Chairman

The Chairman welcomed the newly appointed Vice Principal, Dr. Shalini Sehgal who happens to be the Secretary Staff Council also. Further he informed the house about the following

- (i) Delhi University has approved three Science Honours Courses in B.Sc.(H) Chemistry, Botany and Zoology for student strength of 32 in each of them. The College has written to the Directorate of Higher Education (DHE) vide our letter No. BCAS/ NC/12(3)/2015/993 dated 05.08.2015 for their approval. Three courses of B.Sc.(H) in Mathematics, Biochemistry and Psychology are still in the pipeline.
- (ii) Directorate of Higher Education had conveyed the administrative approval and expenditure sanction of Rs. 34,14,000 (Rupees Thirty Four Lakhs Fourteen Thousand Only) including additional @1% contingencies for construction of additional Class Rooms, Laboratory sets, Research Cabins, Common Staff Room, Common Boy's & Girls Rooms, Extension of one floor over Canteen Block, Store Room, Driver and Mali rooms over the existing building terraces and also new block at College vide letter No. DHE-14(01)/BCAS/2015-16/Const/4721-4734 dated 29.10.2015. The PWD officials have been communicated about the same and they have initiated the work to complete it as early as possible.
- (iii) Prof. Devesh Sinha and Prof K.S. Rao have been reappointed as University representative in the college Governing Body along with Dr. Vandita Gupta and Dr. Sidhharth Sirohi as the Teacher's representative.
- (iv) Dr. Geeta Mongia has proceeded to Child Care Leave with effect from 05.10.2015 to 30.06.2016.
- (v) Dr. Manoj Kumar Tiwari has been relieved from his duties w.e.f. 16.11.2015 (forenoon) for a period of one year to enable him to join as Assistant Director, AICTE on deputation basis.
- (vi) Dr. Inderbir Kaur has been nominated as the member of the Executive Committee of WUS-DUC Staff.
- (vii) Various GB committees like Provident Fund, Finance, Leave and disposal of unserviceable and condemned items have been formed.
- (viii) GB has approved a Short Term Course in the Department of Food Technology in collaboration with United States Food and Drugs Administration (USFDA).
- (ix) GB has approved the resubmitting of the NAAC form.
- (x) GB has also recommended to dispose Chemical, Biological, Biomedical and E-waste Generated in the College Departments by the Government approved agencies.

2. Academic Committee Recommendations

The recommendations of the Academic Committee as briefed by its Convener- Dr. Anil K Bali were approved.


Dr. Shalini Sehgal, Secretary


Dr. Baram Pani, Chairman

3. Alumni Registration

Registration of Alumni Association was approved by the house and the Alumni Committee was entrusted with the same.

4. Career Counselling & Placement cell

Career Counselling & Placement cell will now be two separate identities as follows

- a) Career Counselling Cell:
Dr. Inderbir Kaur, Convener
Dr. Sidhharth Sirohi, Co- Convener
- b) Placement Cell
Dr. Sidhharth Sirohi, Convener
Dr. Inderbir Kaur, Co-Convener

All the members will remain common in these two cells.


Ms. Shweta Dua, Mr. Jayant Sharma, Dr. Manjeet, Dr. Amit (Polymer Sc) will also be a member of these two cells.

5. Replacement in the Committees

Changes have been made in some of the staff council committees consequent upon the relieving and/or joining of some colleagues. The changes have been highlighted below

- **Annual Day/ Prize Distribution Function Committee**
Vice Principal (Ex-officio, Convener) instead of Bursar
- **Discipline Committee/ Proctorial Committee**
Dr. Anil Kumar instead of Dr. Geeta Bhatt
- **Garden Committee**
Addition of new members
 - (a) Dr. Sonia
 - (b) Dr. Sakshi Khurana
- **Gender Sensitizing Committee**
Addition of new members
 - (a) Ms. Arti Dua
 - (b) Dr. Deepti Sharma
 - (c) Ms. Gurkiran Kaur
- **Library Committee**
 - (a) Dr. Avneesh Mittal instead of Dr. Geeta Bhatt
- **Magazine Committee**
Dr. Neha Bansal instead of Dr. Purnima Anand
- **Sports Committee**
 - (a) Dr. Ranjeet S. Thakur instead of Dr. Manoj Tiwari
 - (b) Dr. Amit Kumar will be also a member of the committee.
- **Student Advisory and P.R. Committee**
 - (a) Dr. Avneesh Mittal instead of Dr. Geeta Bhatt
 - (b) Dr. Meenakshi Garg instead of Dr. Shalini Sehgal
- **Website and Internet Committee**
Addition of new members
 - (a) Dr. Shivani G. Varmani
 - (b) Ms. Arti Dua
- **Annual Maintenance Committee of Computers and its Peripherals**
 - (a) Dr. Kavindra instead of Dr. Manoj Tiwari


Dr. Shalini Sehgal, Secretary


Dr. Balaram Pani, Chairman

- **Alumni Association**

- (a) Dr. Shevetambri instead of Dr. Anita Sondhi
- (b) Ms. Gurkiran Kaur will also be a member of the committee.

- **National Service Scheme Committee**

- (a) Dr. Avneesh Mittal (Convener)
- (b) Dr. Amit Kumar (Co-convener)
- (c) Dr. Siddharth Sirohi
- (d) Mr. Praveen
- (e) Mr. Pawan Kumar
- (f) Dr. Deepak Kumar
- (g) Dr. Premlata Meena
- (h) Dr. Pawan Dabas
- (i) Dr. Sonia
- (j) Dr. Kavindra Kumar
- (k) Dr. Krishna Dutt

- **Building Maintenance Committee:** Vice Principal (Ex officio) will also be the member of the committee

- **Extra Curricular Activities Committee**

All the Club Coordinators will be the members of the ECA Committee.
Addition of new members

- (a) Dr. Sonia
- (b) Dr. Anil Dutt
- (c) Dr. Deepti
- (d) Dr. Neha Singh
- (e) Ms. Anshika
- (f) Ms. Amandeep

- **Anti Tobacco Cell**

Addition of new members

- (a) Dr. Anil Barak
- (b) Dr. Anil Dutt
- (c) Dr. Deepak Kumar
- (d) Dr. Hariom Saran Sinha
- (e) Dr. Kavindra Kumar
- (f) Dr. Anil Kumar

- **Canteen Committee**

Addition of new members

- (a) Ms. Amandeep
- (b) Dr. Pawan Dabas
- (c) Dr. Sakshi Khurana
- (d) Mr. Manoj Kumar

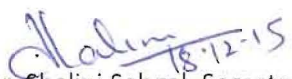
- **Swachhta Committee**

Addition of new members

- (a) Dr. Anil Kumar
- (b) Dr. Jagjit
- (c) Ms. Sakshi Khurana
- (d) Dr. Pawan Dabas
- (e) Ms. Gurkiran Kaur

- **Special Invitee**

- Section Officer (Administration)


Dr. Shalini Sehgal, Secretary


Dr. Balaram Pani, Chairman

- Care Taker
- **Equal opportunity Cell**
Addition of new members
 - (a) Ms. Seema
 - (b) Dr. Hariom Saran Sinha
 - (c) Ms. Amandeep
- **Literary Club**
Dr. Arti Dua will be the Convener.
- **Bhaskaracharya Cell**
Addition of new members
 - (a) Dr. Anand Bharadvaja
 - (b) Ms. Anshika
- **Research & Project Assessment Committee**
 - (a) Vice Principal, Ex-officio Convener
 - (b) Dr. Anil K Bali
 - (c) Dr. Uma Dhawan
 - (d) Dr. Anand Bharadvaja
 - (e) Dr. Uma Chaudhry

6. New Staff Council Committees

Some new staff council committees have been formed as mentioned below

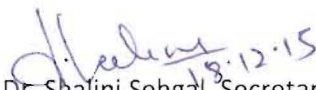
- (i) **Waste Management Committee**
 - (a) Dr. Sushmita Dey Sadhu (Convener)
 - (b) Dr. Jitender Kumar (Co-convener)
 - (c) Dr. Uma Chaudhary
 - (d) Dr. Pawas Goswami
 - (e) Dr. Sakshi Khurana
 - (f) Dr. Deepak Kumar
 - (g) Mr. Sandeep Kumar
 - (h) Dr. Arun Gautam
 - (i) Ms. Amandeep
- (ii) **Grievance Redressal Cell**
 - (a) Dr. Sujata Bhardwaj, Convener
 - (b) Dr. Ruchi Gulati Marwah
 - (c) Dr. Neha Bansal
 - (d) Dr. Neha Singh

7. National Assessment and Accreditation Council (NAAC)

Secretary Staff council will be Convener of the NAAC Committee. She thanked all the members for the cooperation extended for the progress of the SSR form.

I. Core Committee

- (a) Principal
- (b) NAAC Convener
- (c) Dr. N. S. Abbas
- (d) Dr. Uma Chaudhary
- (e) Dr. Madhulika Bajpai


Dr. Shalini Sehgal, Secretary


Dr. Balaram Pani, Chairman

- (f) Dr. Avneesh Mittal
(g) Dr. Jitender Kumar

II. Editorial Board

- (a) Principal
(b) NAAC Convener
(c) Dr. Anil Kumar Bali
(d) Dr. Shivani G. Virmani
(e) Dr. Uma Dhawan

III. Office & File Management Committee

- (a) Dr. N. S. Abbas, Convener
(b) Dr. Neeru Sharma
(c) Dr. Ranjeet S. Thakur
(d) Dr. Tejpal Dhewa
(e) Dr. Kapil Roy
(f) Ms. Ratyakshi

Special Invitee

- Senior Personal Assistant to Principal
- Section Officer (Administration)
- Section Officer (Account)
- Care Taker

IV. Working Group-1 : Looking for College profile and Criterion I-VII

- (a) Dr. Siddharth Sirohi
(b) Dr. Pawas Goswami
(c) Dr. Jitender
(d) Dr. Rizwana
(e) Dr. Madhulika Bajpai
(f) Dr. Ragini Jindal
(g) Dr. Vandita Gupta
(h) Dr. Avneesh Mittal
(i) Dr. Neeru Sharma
(j) Dr. Anand Bhardvaja
(k) Dr. N. S. Abbas

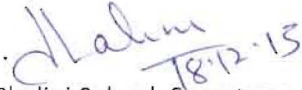
V. Working Group-2: Department SSR

- (a) Dr. Anil Kumar (Convener)
(b) Dr. Manoj Kumar
(c) Dr. Neha Singh
(d) Dr. Neha Bansal
(e) Dr. Dipti Sharma
(f) Dr. Deepak Gupta
(g) Dr. Praveen Kumar

8. Any Other Matter

(i) Library Committee

The convener library committee discussed the minutes of his committee dated 09-12-2015 regarding procurement of books. The house was informed about the failure of


Dr. Shalini Sehgal, Secretary


Dr. Balaram Pani, Chairman

the efforts put to procure books by the procedure suggested by ELFA auditors resulting no procurement since last two years.

The proposal of the committee to procure books by the old procedure as followed widely in the University and many colleges i.e. at a flat discount of 15% (more than what has been decided by Good Office Committee (GOC) @10%) from the vendors who agree to supply on the terms and conditions set by the committee was discussed. The recommendations were approved and suggested to go to the GB for final approval.

(ii) The Principal discussed the matter raised during one of the meeting at DHE regarding starting of evening courses and the proposal agreed for B.Sc (H)/ BA Psychology & Economics. The house approve the same and also authorize the Principal to take such emergency decision for the academic purpose in future also.

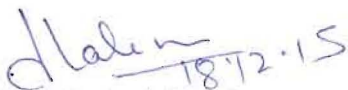
(iii) The house was informed that from now onwards, the free Xerox facility will be available for 1000 copies per month for the administrative office only.

(iv) **Feedback:** The house unanimously agreed to take feedback forms from the outgoing students. Feedback should also be obtained from the participants of events organized like workshop/seminar/invited talk/ conference etc.

(v) TICs were advised to prepare a list of available chemicals purchased before 2010 in two categories of toxic and non toxic items. The list may be submitted to the waste management committee for their disposal.

(vi) The secretary staff council will look into the suggestion for formation of Disaster Management Committee and its defined constitution, if any.

(vii) All the teachers will provide proofs of their academic activities undertaken for the annual report.


Dr. Shalini Sehgal, Secretary


Dr. Balaram Pani, Chairman