

## Manual – 1

### Particulars of Organization, Functions and Duties

#### 1.1. Objective/Purpose of the Public Institutional Authority

The main aim of the B.Sc. (Hons.) courses is to provide broad based training in chosen field i.e. Biomedical Science, Botany, Chemistry, Computer Science, Electronics, Food Technology, Instrumentation, Microbiology, Physics, Polymer Science, and Zoology.

#### 1.2. Mission/Vision Statement of Public Authority

To provide opportunities to the students towards the development of their faculty in the various fields so that they have the technical know-how.

To establish linkages between the college, R & D organization and other University/Institutions of higher education for teaching and research programs.

To enrich mental, cultural and physical potentialities of the students

#### 1.3. Brief History of the Public Authority and context of its formation

Upon approval by Government of India the college was started in 1995 under aegis of Govt. of NCT of Delhi. The college is 100% funded by Govt. of NCT of Delhi and approved under section 2F of the University Grants Commission. The main idea behind opening the college was to create employment opportunities for students. The college has been providing quality service to the society by imparting education in specialized fields.

**1.4. Duties of the Public Authority**

To impart knowledge to the students admitted in this college in different streams/courses, to look after and fulfill the basic needs of the students. Arrange extracurricular activities/sports activities for the benefit of the students and to keep the healthy administration and environment in the college.

**1.5. Main activities/function of the Public Authority**

To impart education in Biomedical Science, Botany, Chemistry, Computer Science, Electronics, Food Technology, Instrumentation, Microbiology, Physics, Polymer Science, and Zoology. In addition the students are given comprehensive practical training related to the subject.

**1.6. List of services being provided by the Public Authority with a brief write-up on them**

Quality teaching- The College has got competent faculty to provide quality teaching to the students. The college also has got infrastructure available to cater to least development related to subject and the faculty is competent enough to make best use of that

Mentoring and counseling- Keeping in view the changing scenario, mentoring and counseling is provided wherever needed by the faculty to the students of the college.

**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES**

- 1.7. Organizational Structure Diagram at various levels namely State, directorate, region district, block etc. (whichever is applicable)**

Bhaskaracharya College of Applied Sciences (University of Delhi) is a constituent college of University of Delhi and is 100% funded by the Govt. of NCT of Delhi.

- 1.8. Expectation of the Public Authority from the public for enhancing its effectiveness and efficiency.**

To maintain decorum, law and order in and around the college. We take help of Industrial sector for student training and placement

- 1.9. Arrangements and methods made for seeking public participation/contribution**

None

- 1.10. Mechanism available for monitoring the service delivery and public grievance resolution.**

The college has various staff council committees to monitor and enhance service delivery.

- 1.11. Addresses of the main office and other offices at different levels. (please categories the addresses district wise for facilitating the understanding by the user)**

Bhaskaracharya College of Applied Sciences  
(University of Delhi)  
Sector-2, Phase-I, Dwarka  
New Delhi-110075

- 1.12. Morning hours of the Office:**

9.00 a.m.

**Closing hours of the Office.**

5.30 p.m.

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