

## **Manual – 6**

### **A Statement of the categories of documents that are held by it or under its control**

**6.1 Use the format given below to give the information about the official documents. Also mention the place where the documents are available for e.g. at secretarial level, directorate level, others (Please mention the level in place of writing "Others").**

<b>Sr.No.</b>	<b>Category of the Document</b>	<b>Name of the document and its introduction in one line</b>	<b>Procedure to obtain the document</b>	<b>Held by/under control of</b>
1.	Act, Statutes and Ordinances	Calendar (the Act, Statutes and Ordinances) Volume 1 and Volume 2 of the University of Delhi	1. Through Publication Division, University of Delhi on payment of the prescribed amount. 2. Available on Website of University of Delhi	Publication Division, University of Delhi, Delhi-110007

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