

**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES
(UNIVERSITY OF DELHI)
SECTOR-2, PHASE-I, DWARKA,
NEW DELHI-110075**

APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

I _____ Designation: _____ here by apply for the reimbursement of Children Education Allowance for my Child/Children and relevant particulars are furnished below:

1. Certified that the children/child mentioned below in respect of whom reimbursement of Children Education Allowance claimed is wholly dependent upon me:-

Name of the Child & Date of Birth	School in which studying	Class in which studying & A/Y	Total Education allowance paid	Total Amount of reimbursement claimed
(1)	(2)	(3)	(4)	(5)
#Tuition fees – for the Whole Year 20 _____ / I/II/III/IV- Term/				Rs.
Purchase of books (one Set/per child /per A.Y.)				Rs.
Purchase of Note books (one Set/per child /per A.Y.)				Rs.
Purchase of Uniforms (Two Sets/per child /per A.Y.)				Rs.
Purchase of school shoes (one Set/per child /per A.Y.)				Rs.
Total to be filled in column 4 above				Rs.
#Tuition fees – for the Whole Year _____ / I/II/III/IV- Term/				Rs.
Purchase of books (one Set/per child /per A.Y.)				Rs.
Purchase of Note books (one Set/per child /per A.Y.)				Rs.
Purchase of Uniforms (Two Sets/per child /per A.Y.)				Rs.
Purchase of school shoes (one Set/per child /per A.Y.)				Rs.
Total to be filled in column 4 above				Rs.

2. Details of Children Education Allowance claimed already in earlier quarters:

Quarter of Year	Academic year	Amount Claimed
April to June		
July to September		
October to December		
January to March		

**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES
(UNIVERSITY OF DELHI)
SECTOR-2, PHASE-I, DWARKA,
NEW DELHI-110075**

3. **The quarter of year and Academic Year for which the Children Education Allowance is applied now:**

Quarter of Year	Academic year	Amount Claimed

4. **Certified that the Education Allowance indicated against the Child/Children has actually been paid by me (Original Receipts enclosed)** (Note:-Self Attested Original Fees receipts/Copy of School Fee Card & Bank challans/ purchase receipts of books/Notebooks/Uniforms/School Shoes are to be enclosed).
5. Details of Cash Receipt. No./Counterfoil of Bank Challan/Credit Voucher No.
6. Certified that the Fee/amount indicted above has actually been paid by me.
7. **Certified that:**
- i. **my spouse is not a Government servant.**
 - ii. **my spouse is a Government servant and that she/he has not claimed/will not claim children's educational allowance in respect of our child/children.**
 - iii. **my spouse name _____ is presently working as _____ in _____ and that he/she will not apply/has not applied for the Children Education Allowance for the Child mentioned above.**
8. **Certified that I or my wife/husband has not claimed and will not claim the Hostel Subsidy in respect of Child mentioned above.**
9. **Certified that during the period covered by the claim the child attended the school regularly and did not absent himself /herself / from the school without proper leave of a period exceeding one month.**
10. **Certified that the child in respect of whom reimbursement of Children Education Allowance applied is studying in the School which is recognized and affiliated to Board of Education/University.**
11. **The particulars/Information furnished above are complete and correct and I have not suppressed any relevant information. In the event of any change in the particulars given above which affect my eligibility for reimbursement of Children's Education Allowance, I undertaken to intimate the same promptly and also to refund excess payments, if any made. Further, I am aware that if at any stage the information/documents furnished above is found to be false I am liable for disciplinary action.**

Encl: _____

(Signature of the Government Servant)

Dated: _____

Name _____