

Minutes of the Staff Council Meeting

An emergency meeting of the Staff Council was held on 11 December 2006 at 1245 hrs. in the Conference Room. Following items were discussed in the meeting

Item No. 1 Constitution of Building Repair and Maintenance Committee

The Chairperson informed the house regarding the letter received from University Grants Commission in the college. Members were unanimous in utilizing the funds offered vide the letter no. D.O.No.F.27-6/2002(DC) dated 7th November 2006. A committee was, subsequently, formed as below:

OSD/Principal	Convener
Convener, Purchase Committee	Member
Bursar	Member
Section Officer (Admin.)	Member
Section Officer (Accounts)	Member
Caretaker	Member
Dr. Anita Sondhi	Member
Ms. Ragini Jindal	Member
Dr. Uma Dhawan	Member
Dr. Meenakshi Garg	Member
One from Staff Quarters	Member

Item No. 2 Home Examinations

It was decided to conduct the home examinations between 9 January 2007 and 16 January 2007 from 1000 hrs to 1300 hrs. Dr. Geeta Bhatt was named as In-Charge for home examinations and Dr. Saroj Shukla to assist her.

Item No. 3 Formation of Committees

Placement Brochure Committee

Dr. Sudha Saxena	Convener
Dr. Bikramjit Kaur	Member
Dr. Geeta Bhatt	Member
Ms Rizwana	Member
Dr. Uma Choudhary	Member
Ms. Abha Vasal	Member

Internet Committee

Dr. Lalit Kapur	Convener
Dr. Ranjeet S Thakur	Member
Dr. Anil K Bali	Member
Mr. Bhavya Deep	Member
Dr. Uma Choudhary	Member

Item No. 4 Annual Day Function

It was decided to celebrate college annual day function on 28 February 2007. A committee was formed as below

Dr. Ranjeet S Thakur Convener
Dr. Lalit Kapur Member
Dr. Anil K Bali Member
Dr. Anita Sondhi Member
Dr. Shalini Sehgal Member
Dr. Eram S Rao Member
Dr. Uma Choudhary Member

Item No. 5 College Festival

It was discussed and decided to organize college festival around the end of 2nd term. For this purpose following members were included to the existing ECA committee

Dr. Shalini Sehgal
Dr. Eram S Rao
Ms. Abha Vasal

The meeting ended with a vote of thanks to the Chair



Secretary, Staff Council