

**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES**  
(UNIVERSITY OF DELHI)  
**SECTOR 2, PHASE 1, DWARKA, NEW DELHI 110 075**

**Minutes of the Staff Council Meeting held on 30 March 2011**

A meeting of staff council was held on **March 30, 2011 at 1300 hrs.** in conference room of the college along with the principal in chair.

Following members attended the meeting

Dr. N.S.Abbas	Dr. Geeta Bhatt	Dr. Tejpal Dhewa
Dr. S K Shukla	Mr. Vikas Tyagi	Ms. Bikramjeet Kaur
Dr. Anand Bharadavaja	Mr. Satpal Singh	Dr. Lalit Kapur
Ms. Manu Kataria	Mr. Sandeep Kumar	Dr. Amit Kumar
Dr. Vandita Gupta	Dr. Ramesh Kataria	Dr. Pawas Goswami
Dr. Ranjeet Thakur	Dr. A K Bali	Ms. Anupma Jha
Ms. Poonam Sharma	Dr. Manoj Khanna	Mr. Bhavya Deep
Dr. Inderbir Kaur	Ms. Neeru Sharma	Dr. Ruchi Marwah
Ms. Shweta Gupta	Dr. Geetika	Dr. Meenakshi Garg
Dr. Balaram Pani	Dr. Rizwana	Dr. Shalini Sehgal
Dr. Manoj Tiwari	Dr. Anita Sondhi	Dr. Parvinder kaur
Dr. Partha pal	Dr. Vandana Batra	Dr. Shivani Vermani
Mr. Jitender Kumar	Dr. Meetu Luthra	Dr. Uma Chowdhary
Dr. N Vijaya Nalla	Dr Sangeeta Srivastava	Dr. Eram S. Rao
Dr. Rashmi Pasricha	Dr. Purnima Anand	Dr. Susmita Dey
Dr. Renu Baweja	Ms. Amita Mishra	

Following are the minutes of the meeting:

1. Minutes of the meetings held on January 03, 2011 and emergent meeting held on February 09, 2011 were confirmed.
2. Presentation of Annual Report of various clubs/committees/societies was deferred for the next staff council meeting.
3. Dr. Anita Sondhi was unanimously elected as secretary staff council for the year 2011-12
4. Various staff council committees and club conveners were formed for the year 2011-12, list attached ( **Annexure I**) and will be operational from April 01,2011 as per past practice.

Meeting ended with the vote of thanks.

**Secretary Staff Council**

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## Annexure I

### List of Various Staff Council Committees & clubs for academic Year 2011-12

- 1 **Academic Committee**  
Dr. Sangeeta Srivastva Convener  
Teacher-In charge or their Representative  
Convener Time Table Committee (Ex-Offico)
- 2 **Admission Committee**  
Dr. Balram Pani Convener  
Teacher-In charge of main Departments  
& a member from same department  
Single person department can opt for  
person from Allied Department  
For Instrumentation Department:  
Department of Biology, Chemistry  
and Human Communication
- 3 **Annual Day Committee**  
Bursar Ex-officio Convener  
Convener Discipline Committee  
Convener Sports Committee  
Convener ECA Committee  
Incharge NSS & NCC  
Secretary Staff Council
- 4 **Canteen Committee**  
Dr. A.K. Bali Convener  
Dr. Manoj Khanna  
Dr. Geeta Mongia  
Ms. Neeru Sharma  
Mr. Bhavya Deep  
Dr. Ramesh Kataria
- 5 **College Monitoring Committee for Internal Assessment**  
Principal Convener  
Bursar Ex-officio  
Secretary Staff Council  
Senior Teachers of the college (Two)

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- 6 Departmental Moderation Committee for Internal Assessment  
 Previous Teacher-In-Charge  
 Present Teacher-In-Charge  
 Senior most Teacher of the Department
- 7 Discipline Committee  
 Mr. Sandeep Kumar Convener  
 Convener Gender Sensitizing  
 Committee (Ex-Offico)  
 Incharge NSS & NCC (Ex-Offico)  
 Mr. Satpal Singh  
 Dr. Meenakshi Garg  
 Dr. Ramesh Kataria  
 Dr. Vijaya Nalla  
 Dr. Shivani Vermani  
 Dr. Amit Kumar
- 8 ECA Committee  
 Dr. Sushmita Dey Convener  
 Dr. Shivani Vermani  
 Dr. Ruchi Marwah  
 Dr. Meenakshi Garg  
 Dr. Renu Baweja  
 Ms. Bikramjeet  
 Ms. Poonam Sharma  
 Ms. Geetika  
 Ms. Aarti Batra
- 9 Garden Committee  
 Dr. Manoj Khanna Convener  
 Dr. Eram S.Rao  
 Dr. N. S.Abbas  
 Dr. Ruchi Gulati  
 Dr. Parvinder Kaur  
 Mr. Vikas Tyagi
- 10 Gender Sensitizing Committee  
 Dr. Shalini Sehgal Convener  
 Dr. Purnima Anand
- 11 Library Committee  
 Librarian Convener  
 Teacher-In-Charge of all departments  
 or Departmental Nominee

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- 12 Magazine Committee  
 Dr. Vandita Gupta Convener  
 Dr. Madhulika Bajpai  
 Dr. S.K.Shukla  
 Dr. Parthasarthy Pal  
 Ms. Aarti Batra  
 Mr. Tejpal Dhewa
- 13 Placement Cell cum Brochure  
 Dr. Vikas Tyagi Convener  
 Teacher-In-Charge or Departmental Nominee  
 (of main Departments)
- 14 Prospectus Committee  
 Ms. Shweta Gupta Convener  
 Teacher-In-Charge or Departmental Nominee  
 Convener ECA  
 Convener Sports In-charge NSS & NCC
- 15 Purchase Committee  
 Dr. Uma Choudhary Convener  
 Burser Ex-Officio  
 Teacher-In-Charge of all departments  
 Convener ECA Committee  
 Convener Sports Committee  
 Convener Garden Committee
- 16 Sports Committee  
 Dr. Pawas Goswami Convener  
 Dr. Eram S. Rao  
 Dr. Geeta Bhatt  
 Dr. Anand Bhardvaja  
 Ms. Manu Kataria  
 Mr. Satpal Singh  
 Mr. Ramesh Kumar  
 Dr. Amit Kumar
- 17 Students Advisory & P.R. Committee  
 Dr. Inderbir Kaur Convener  
 Dr. Geeta Mongia  
 Dr. Lalit Kapoor  
 Dr. Sangeeta Srivastva  
 Dr. Vandana Batra  
 Dr. Tejpal Dhewa  
 Ms. Anupma Jha  
 Dr. Rashmi Pasricha  
 Mr. Jitender Kumar

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- 18 Time Table Committee  
 Dr. Manoj Tiwari Convener  
 Teacher-In-Charge of all departments  
 Convener Academic Committee Ex-Officio
- 19 Website & Internet Committee  
 Ms. Aarti Batra Convener  
 Mr. Jitender kumar  
 Ms. Shweta Gupta  
 Dr. Parthasarthy Pal
- 20 AMC Committee  
 Dr. Amita Mishra Convener  
 Dr. Geeta Mongia  
 Dr. Ranjeet Thakur  
 Dr. Meetu Luthra  
 Ms. Aarti Batra
- 21 Women Development Cell  
 Ms. Manu Kataria Convener  
 Convener Gender Sensitizing  
 Committee Ex-Officio  
 Dr. Vandana Batra  
 Dr. Meenakshi Garg  
 Ms. Neeru Sharma  
 Ms. Anupama Jha
- 21 Alumni Association  
 Dr. N.S. Abbas Convener  
 Dr. Anita Sondhi  
 Dr. Anand Bhardwaj  
 Dr. Geeta Mongia  
 Dr. Rizwana  
 Dr. Ruchi Marwah  
 Dr. Balram Pani  
 Dr. Parvinder  
 Ms. Bikaramjeet
- 23 Incharge NSS & NCC  
 Dr. Parthasarthy Pal
- 24 Development Fund Committee  
 Bursar(Ex-officio) Convener  
 Secretary Staff Council  
 President Staff Association (Teaching)  
 Dr. Lalit Kapoor  
 Dr Madhulika Bajpai  
 Dr. Ruchi Marwah

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Gandhian Study Center

Dr. Madhulika  
Dr. Vandita Gupta  
Dr. Anand Bhardvaja

Convener

Clubs

Astronomy	Mr. Vikas Tyagi
Dance	Dr. Renu Baweja
Debate	Dr. Tejpal Dhewa
Dramatics and Fine Arts	Ms. Poonam Sharma
Eco	Dr. Parvinder
Film	Dr. Parthasarthy Pal
Mountaineering & Tracking	Mr. Satpal Singh
Music	Ms. Bikramjeet
Photography	Mr Jitender Kumar
Yoga	Ms. Shweta Gupta

Secretary Staff Council

## Report of NSS Activities 2010-11

### **Commonwealth Games**

More than eighty students contributed as volunteers to the 19<sup>th</sup> Commonwealth games held in Delhi in October 2010. This was a great opportunity for volunteers to show their talent.

### **Health Check-up Camp**

The NSS unit of the Bhaskaracharya College of Applied Sciences organized a health check-up camp, in collaboration with the Max Hospital, Pitampura, Delhi, for students and staff of the college on 18<sup>th</sup> August 2010. Following check-ups were undertaken of the participants – ECG, Blood tests, Dental, Orthopedics, general physician, Cardiac etc.

The Camp was followed by a lecture and presentation on “Life Style and Health” by Dr. Nityanand Tripathi, Sr. Cardiology Consultant, Max Hospital. The occasion was graced by the college principal also. Many students participated in the discussion after the lecture.

### **Dignity of Girl Child**

Student Leaders along with Programme Officer participated in a two-day workshop in S G T B Khalsa College, University of Delhi on 28<sup>th</sup> or 29<sup>th</sup> October 2010. The theme of the workshop was “Sensitization of Urban Youth on Adverse Child Sex Ratio and Combating Sex Selection for Enhancing Dignity of the Girl Child in Delhi/ NCR”. The workshop was sponsored by Counterpart International and Organised by Society to Uplift Rural Economy (SURE).

Inspired by the above workshop, college NSS unit organized a one-day programme on 29<sup>th</sup> November 2010 to sensitize the college youth for enhancing dignity of the girl child. The participants were addressed by Mr. Vikram Yadav from Jaipur, Rajasthan. The SURE NGO not only distributed literature to the young students but helped in organizing the programme also.

### **Blood Donation Camp**

A blood donation camp was organized in the college on 3<sup>rd</sup> December 2010 in collaboration with Guru Teg Bahadur Hospital, Delhi. The camp was a huge success as 70 students (10 percent) donated their blood. Donors were given their respective blood reports and gifts.

## Annual Report of the Library Committee 2010-11

The Library Committee was constituted in the Staff Council meeting held on 30/03/2010. All the teachers-in-charge were member of the committee. The committee met on 08 December 2010, 22 December 2010 and 09 March 2011 in which matters relating to department wise distribution of funds for purchase of library books, semester books, discount structure, journals subscription, Library Rules and Regulations, Terms and Conditions for vendors, selection criteria for book suppliers etc. were discussed and decided.

I take this opportunity to thank the Principal and members of the committee for their cooperation.

Convener, Library Committee

MSS

- Blood Donation Camp
- Health Check up
- lecture on life style
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